

George Corliss secretary records

Collection ID# RG.01.04.01

Finding Aid prepared by Hoang Tran



PENNSYLVANIA ACADEMY
OF THE FINE ARTS

The Pennsylvania Academy of the Fine Arts
118-128 North Broad Street
Philadelphia, PA 19102

archives@pafa.org

215-972-2066

Prepared November 2016

Summary Information

Repository	The Pennsylvania Academy of the Fine Arts, Dorothy and Kenneth Woodcock Archives
Creator	George Corliss (1839–1908)
Title	George Corliss Secretary records
Date [bulk]	
Date [inclusive]	1876-1893
Extent	3 document boxes
Location note	
Language	English
Language of Materials note	English
Abstract	Collection primarily comprises of office files for George C. Corliss, 1876-1890, but also letter books, 1873-1893.

Preferred Citation note

[identification of item], Title of Collection, Collection ID#, Pennsylvania Academy of the Fine Arts Archives, Philadelphia, PA.

Historical note

In 1878 George C. Corliss became the first secretary of the Academy. Before that, he was the Actuary for 1877. Thenceforth, the holder of this office, while not called a curator, performed duties more traditionally understood as those of a museum curator. These included handling correspondence about exhibitions, shipping arrangements, gallery maintenance, and some collection care. The incumbent received assistance from the curator and acted as the secretary to the board, especially in regard to the business of the Committees on Instruction and Exhibitions, where virtually all relevant professional decisions originated.

Scope and Contents note

Collection primarily comprises of office files for George C. Corliss, but also letter books.

Arrangement note

Arranged in two series.

1. Office files
2. Letter books.

Folders arranged chronologically.

Administrative Information

Conditions Governing Access note

Collection is open for research.

The archives reserves the right to restrict access to materials of sensitive nature. Please contact the department for further information.

Conditions Governing Use note

The collection is the physical property of the Pennsylvania Academy of the Fine Arts, Archives. The Museum holds literary rights only for material created by Museum personnel or given to the Museum with such rights specifically assigned. For all other material, literary rights, including copyright, belong to the authors or their legal heirs and assigns. Researchers are responsible for obtaining permission from rights holders for publication and for other purposes where stated.

Immediate Source of Acquisition note

Provenance note

Processing Information note

Processed by Cheryl Leibold.

Controlled Access Headings

Person(s)

Corporate Name(s)

Genre(s)

Geographic Name(s)

Subject(s)

Physical Characteristics and Technical Requirements note

Collection Inventory

Series	Date	Folder Title	Box #	Folder #
General Office Files	1876	Secretary's General Office files	1	1
	1877	Secretary's General Office files	1	2
	1878	Secretary's General Office files	1	3
	1879	Secretary's General Office files	1	4
	1880	Philadelphia Society of Artists 2nd Exhibition	1	5
	1880	Secretary's General Office files	1	6
	1881	Secretary's General Office files	1	7
	1882	Secretary's General Office files	1	8
	1883	Secretary's General Office files - includes Muybridge	1	9
	1884	Secretary's General Office files	1	10
	1884	Exhibition of Whistler Etchings	1	11
	1885	Photographic Society of Philadelphia	1	12
	1885	Secretary's General Office files	1	13
	1886	Secretary's General Office files	1	14
	1886	English Water Color Exhibition	1	15
	1887-1888	Secretary's General Office files	1	16
	1889-1890	Secretary's General Office files	1	17
Letter books	1883-December 1890	Secretary Letter book	2	1

George Corliss Secretary records (RG.01.04.01)

	Jan. 1877 - Aug. 1880	Secretary Letter book	2	2
	Aug. 1880 - Jun. 1881	Secretary Letter book	2	3
	Jul. 1881 - May 1883	Secretary Letter book	2	4
	Jan. 1891 - Jun. 1893	Secretary Letter book	OS1	