

Registrar Office records

Collection ID: RG.02.03.04

Finding Aid prepared by Hoang Tran



PENNSYLVANIA ACADEMY
OF THE FINE ARTS

The Pennsylvania Academy of the Fine Arts
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Summary Information

Repository	The Pennsylvania Academy of the Fine Arts, Dorothy and Kenneth Woodcock Archives
Creator	PAFA
Title	Registrar Office records
Date [bulk]	
Date [inclusive]	1939-2012
Extent	6 document boxes
Location note	
Language	English
Language of Materials note	English
Abstract	Documents generated by the registrar department specifically in regards to loans, relocation of European works, rehang text, Potamkin and Sorgenti acquisitions and Henry Luce Foundation grant materials.

Preferred Citation note

[identification of item], Title of Collection, Collection ID#, Pennsylvania Academy of the Fine Art Archives, Philadelphia, PA.

Historical note

The first staff member whose duties were primarily the maintenance of records concerning the permanent collection—documentation of provenance, location control, loan activity, and storage facilities—was hired in 1943. This department consists of a department head, an associate registrar, and a rights and reproductions officer, although a number of assistants and temporary staff have been employed as well. Two or more preparators (art handlers) report jointly to the registrar and the curator.

Prior to 1943, the activities listed above were handled by the secretary/managing director (director after 1945). For other information about registrarial business, consult the collection files (see 2-D), office files of the secretary/managing director/director (see 1-D), registers of works received for exhibition (see below and 2-F), art property registers, and printed catalogues of the collection.

Registrars (heads of department):

Barbara Roberts 1943–1952

Mabel Eiseley 1952–1959

Louise Wallman 1960–1969

Elizabeth Bailey 1970–1978

Janice Stanland Dockery 1978–1986

Gale Rawson 1986–2016

Scope and Contents note

Arrangement note

Arranged in three series:

1. Administrative
2. Publications
3. Grants

Administrative Information

Conditions Governing Access note

Collection is open for research.

The archives reserves the right to restrict access to materials of sensitive nature. Please contact the department for further information.

Conditions Governing Use note

The collection is the physical property of the Pennsylvania Academy of the Fine Arts, Archives. The Museum holds literary rights only for material created by Museum personnel or given to the Museum with such rights specifically assigned. For all other material, literary rights, including copyright, belong to the authors or their legal heirs and assigns. Researchers are responsible for obtaining permission from rights holders for publication and for other purposes where stated.

Immediate Source of Acquisition note**Provenance note****Processing Information note**

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Controlled Access Headings

Person(s)

Corporate Name(s)

Genre(s)

Geographic Name(s)

Subject(s)

Physical Characteristics and Technical Requirements note**Collection Inventory**

Series	Date	Item Title	Box #	Folde r #
Administrative	1936-1974	Loans	1	1
Administrative	Sept. 1970- Jul. 1971	Loans - temporary receipts (#1001-1103)	1	2
Administrative	Jul. 1971- Nov. 1972	Loans - temporary receipts (#1104-1352)	1	3
Administrative	Nov. 1972- Nov. 1973	Loans - temporary receipts (#1353-1520)	1	4
Administrative	Jan. 1974- Aug. 1975	Loans - temporary receipts (#1521-1664)	1	5
Administrative	1982-1990	Quaker Storage and European works appraised by	2	1

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		Sotheby's		
Administrative	1994-1995	Quaker Storage and European works in storage and moved to HLB	2	2
Administrative	2012	CCAHA - preservation plan 2013-2018; 2012 (Track II)	2	3
Administrative	1994-1995	Gallery Text for rehang	2	4
Administrative	1994-1995	Gallery Text for rehang	2	5
Administrative	2000	Harold and Ann Sorgenti collection	2	6
Administrative	2000	Exhibition: Masterpieces of PAFA	2	7
Administrative	2001	Permanent collection information	2	8
Administrative	2003	Potamkin Collection	2	9
Administrative	2003	Permanent collection rehang (Galleries 7, 9, 13).	2	10
Publications	circa 1986	Unpublished PAFA Print Collection book	4	temp
Publications	circa 1986	Unpublished PAFA Print Collection book	5	temp
Publications	circa 1986	Unpublished PAFA Print Collection book	6	temp
Grants	circa 2000s	Henry Luce Foundation: vault data entry	3	1
Grants	1999	Henry Luce Foundation: research	3	2
Grants	2001	Henry Luce Foundation: Luce Grant Committee	3	3
Grants	2001	Henry Luce Foundation: Proposal and Progress reports	3	4
Grants	2002	Henry Luce Foundation: website samples (Doublespace, vendor)	3	5
Grants	2002	Henry Luce Foundation: branding and online presence (Doublespace vendor)	3	6
Grants	2003	Henry Luce Foundation: WOP list	3	7
Grants	2003	Henry Luce Foundation: budget	3	8
Grants	2002	Henry Luce Foundation: photos for website	3	9
Grants	2003	Henry Luce Foundation: painting chronology	3	10